

# Class Rules

**Our Class Enrolment Form, Terms and Conditions, Class Rules and Behaviour Policy are put in place to maximise your child's enjoyment and development during every babyballet® class, event or production. Please read these very carefully.**

## ☆ **Booking Confirmation**

Please await your booking confirmation before attending a babyballet® class or activity. Walk-ins will not be accepted.

## ☆ **Infections / Illnesses**

Please help us to prevent the spread of infections by ensuring high standards of personal hygiene and practice for you and your child, particularly handwashing. It is imperative you do not attend class if you or your child have any symptoms of viral illness or disease. Please read and adhere to our 'Infections, Illness & Medicines Policy' which gives full guidelines on exclusion periods for common illnesses.

## ☆ **Discounts/Promotional Offers**

Discounts and other promotional offers may vary from time to time. We may choose not to be involved in national babyballet® discounts or promotional offers, in which case you may be unable to take advantage of them. All offers are subject to availability and specific terms and conditions will apply.

## ☆ **Parent/Carer/Guardian/Authorised Minder Supervision**

We ask that all Parent/Carer/Guardian/Authorised Minders supervise their children at all times. No Child may be left unattended while participating in Tots and Tinies Classes. To avoid overcrowding and shyness in class, one adult guardian ONLY per child is allowed into the babyballet® classroom. We will be happy for you to invite two adults per child to the end of term certificate presentation. Movers/Groovers/Tappers may be left under the supervision of our babyballet® teacher but Parent/Carer/Guardian/Authorised Minders must remain within the Class venue and must supervise all toilet trips.

## ☆ **Siblings**

We are happy for siblings to be present in the class as a spectator. If a sibling becomes actively involved in the class, it will be necessary for you to pay for their involvement at the usual class price. In the event that the class size is already at capacity, your child would not be able to join in. We will look for a suitable alternative Class or add your Child to the waiting list.

## ☆ **Equipment Supervision**

In some of our Classes, including our Tots, Tinies, Movers, Groovers and Tappers Classes, we may provide you (as the Parent/Carer/Guardian/Authorised Minders) with babyballet® equipment for use within the Classes. This equipment is provided to you for use with your child for the sole purpose of development and stimulation. babyballet® equipment is not for independent use without the supervision by a Parent/Carer/Guardian/Authorised Minders in Tots and Tinies Classes. You must supervise your child with all babyballet® equipment at all times during Classes. We ask that you are observant with children eating or chewing babyballet® equipment.

## ☆ **Class Levels**

The suitable ages for the babyballet® syllabus and levels have been determined by babyballet® Limited at babyballet® Head Office. We must abide by the ages specified by Head Office to ensure the safe and effective teaching of each child. Your Child will be put in the most suitable class for their age and/or ability by our babyballet® teacher. Parent/Carer/Guardian/Authorised Minders do not have the right to move children in to different classes without the prior consent of our babyballet® teacher. Please note that your teacher wants each and every child to progress at a suitable pace and their decision on which class to allocate your Child to must be respected and adhered to.

## ☆ **Arrival & Departure Times**

Please arrive no earlier than 10 minutes before the start time of your Class as we cannot guarantee access to the premises. Once your allocated Class time has finished, it is necessary to vacate the classroom/studio swiftly so the premises can be cleaned and prepared for the next class. Please make the person responsible for your Child aware of the arrival and departure times, if you will not be in attendance.

## ☆ **Special Educational Needs**

On booking and throughout your Child's participation in the Classes, please give full and up to date details of any special educational needs that you think we need to know about and any reasonable adjustments that would make Classes better for your Child. It is the Parent/Carer/Guardian/Authorised Minder's responsibility to notify us of such special educational needs to ensure safe and effective teaching methods and standards are maintained.

## ☆ **Talking During Class**

The children learn and concentrate much more when the classroom is quiet so please refrain from chatting during the class times. Adults and accompanying children will be asked to leave the room if their chatting is distracting the class.

## ☆ **Food and Drink During Class**

No food or drinks (other than a water bottle) must be taken into a babyballet® classroom. If a child does require food or a specific drink during the class times, please take the child outside of the classroom. Specific refreshment breaks will be allowed during classes which are more than 1 hour duration.



## ☆ **babyballet® Behaviour Policy**

babyballet® aims to create a positive and stable environment in which the children participating can achieve their individual best and feel valued and respected. babyballet® is committed to providing an environment free from harassment and bullying and ensuring all children are treated, and treat others, with dignity and respect. We ask that you read and adhere to our behaviour policy and actively promote positive and acceptable behaviour within our classes. babyballet® staff have overall responsibility for the effective operation of this policy. Children and adults in attendance at babyballet® classes are asked to be civil and courteous to other members at all times. Should a child or adult become abusive, violent or disruptive, it is at the discretion of the babyballet® representative to ask that person to leave the room, and if necessary, to vacate the premises.

You are asked to consider the development and enjoyment of others. If your Child is uncontrollably upset or disruptive, please consider taking your child out of the room until they have calmed down.

In terms of a child being upset and disruptive within class, we would always ask that you take your child out of the room in order to give them time to calm down and to offer them reassurance. This is in no way suggesting your child is to be asked to leave babyballet® permanently and we will always endeavour to work with the parent/carer/guardian/authorised minders to help settle an individual child within class.

Any issues will be handled in a developmentally appropriate fashion, respecting individual children's level of understanding and maturity. If a child smacks or hurts another child in any way, or uses inappropriate language towards another child or a member of staff babyballet® will ask the parent/carer/guardian/authorised minder to talk to the child regarding their behaviour and explain why said behaviour is unacceptable. babyballet® does not tolerate bullying and takes all complaints about bullying seriously and will aim to resolve the issue in a way that protects the child.

We always endeavour to work with parent/carer/guardian/authorised minders to resolve any issues. All children will be re-assured that they are always valued as individuals even if their behaviour violates our terms.

Children will be encouraged to not comment on each other's ability in a negative way. babyballet® will actively promote positive feedback and comment throughout classes and children will be encouraged to replicate this behaviour. If negative comments are repeatedly made, babyballet® will ask for support from the parent/carer/guardian/authorised minder if necessary to help change this behaviour ensuring the child understands it's the behaviour that is unacceptable and not them as an individual.

If at any point any unacceptable behaviour within class occurs babyballet® will inform the parent/carer/guardian/authorised minder and will actively work together with the parent/carer/guardian/authorised minder to help the child understand why this behaviour is unacceptable. This will be done in a positive and nurturing manner ensuring the child understands their behaviour is unacceptable. Unfortunately if unacceptable behaviour persists, babyballet® reserves the right to exclude the child from attending any future classes. babyballet® recognises that pre-school children are often unable to regulate their own emotions such as fear, anger or distress and sometimes this may manifest in unacceptable, inconsiderate or hurtful behaviour within class including: crying, screaming, hitting, biting, pushing, negative comments and/or exclusion. We endeavour to work together with parent/carer/guardian/authorised minders to alleviate this behaviour within babyballet® classes so that all children experience the best and most positive experience they can. We ask that as parent/carer/guardian/authorised minders you help your child by promoting the positive behaviours we encourage and working with babyballet® should unacceptable behaviours occur.

## ☆ **Potty Training/Toilet Visits**

For health and safety reasons, potty training is not allowed in a babyballet® classroom. If your Child is potty trained, please take them to the toilet immediately prior to the commencement of any class so there will be as little disruption during class times.

## ☆ **Physical Contact**

Parent/carer/guardian/authorised minders should be aware that due to the nature of babyballet® classes it is necessary for the teacher to have physical contact with the children from time to time. If you would prefer a teacher not to have any physical contact with your child please notify us in writing prior to your first class.

## ☆ **Specific Exercises**

All the exercises used in babyballet® classes have been carefully designed to ensure safety and high standards of teaching and development. The term "naughty toes" is not suggesting any inappropriate behaviour of a child or his/her toes, it is simply a use of imagery which helps a child to relate to the exercise being performed.

## ☆ **Lost Property**

All property is the responsibility of the child and parent/carer/guardian/authorised minder attending class and we cannot be liable for any lost or damaged belongings.

## ☆ **Insurance, First Aid and DBS Checks**

We have Public Liability Insurance to include accidental injury to any person or property caused in connection with our individual babyballet® franchise. All teachers have a DBS certificate and First Aid Awareness or First Aid qualifications. Copies of the qualifications and DBS checks are available upon request.

## ☆ **babyballet® Franchise**

All babyballet® schools are a Franchise owned and operated under license. I acknowledge that I am responsible for my Child's safety at all times and will ensure that my Child is supervised by a parent, guardian or authorised minder at all times and with all babyballet® equipment where applicable.



[www.babyballet.co.uk](http://www.babyballet.co.uk)

